Library Resources
For
UMO Students

MOYE LIBRARY, UNIVERSITY OF MOUNT OLIVE

Module 1.1
Introduction to the Moye Library Website and Services
Research Questions?
Contact a Librarian at Moye Library

Regular Library Hours*:
M-Th 8:00am – 11:00pm
Friday 8:00am – 4:30pm
Saturday 11:00am – 3:00pm
Sunday 2:00pm – 11:00pm
*For holiday and summer hours call Moye Library or check

Social Media: facebook or Moye Library Website

Phone: 800-653-0854 or 919-658-7869
Library Email Address: library@umo.edu
Staff Email Addresses
Getting to the Moye Library Homepage

Starting from [umo.edu](umo.edu)
Under *Quick Links*

Starting from [myumo](myumo)
Under *Quick Links*
Attention: Subsequent Moye Library webpages from the Library Home page are Guides hosted LibGuides. The main navigation categories are the same.
Categories are exactly the same as the categories from the Moye Library homepage, except there is now a Home link to the Moye Library homepage.
Moye Library Website Navigation cont’d…

Mobile Homepage Navigation

Mobile LibGuides Navigation
Moye Library Catalog Search Box

This Search Box searches the Moye Library Catalog hosted by WorldCat Discovery. You will find the following resources:

- Print Books
- eBooks
- Articles*
- Videos

You can trigger the search box to only search for one format by click that format’s respective radio button.

By clicking on the Articles or Books radio buttons, additional options are offered.

- Limit your search to Full-Text and/or Peer-Reviewed articles.
- Limit your search to only Print Books or eBooks. The default is to search for all Book formats.

More search tools to be discussed in future slides.

You can sign-in to your Library Account in WorldCat Discovery to see what books you have checked-out, your fines, personal information on file and you can renew your books. Each book can be renewed once using this method, for any further renewals, please contact Moye Library.

* Many of our Databases are searchable through WorldCat Discovery, but not all of the databases that are accessible to Moye Library are searchable through WorldCat Discovery. You can see all of the searchable databases in WorldCat Discovery on the right-hand pane in the Advanced Search.
Moye Library Live Chat

- Moye Library patrons have access to a Live Chat hosted by LibraryH3lp.

- Chat Box Header = “Ask Moye”:
  - Someone at Moye Library is available to answer your questions.

- Chat Box Header = “Chat with a Librarian”
  - A qualified librarian from the LibraryH3lp network is available to answer your questions.
Moye Library Catalog

Getting to the Moye Library Catalog

Navigation

Moye Library Catalog
Databases Page

Getting to the Databases Page

Navigation

Search Box

QuickLinks

A-Z Databases Page
Databases Page – Filters

Databases are able to be filtered by:

- **Subject**
- **Database Type**
- **Vendor/Providers**

Databases can also be filtered by first letter or they be searched.
Databases Page - Symbols

There are symbols next to the Database titles on the Databases page. These symbols can indicate the vendor of the Database or the use of the Database.

According to the symbols, Academic Search Complete is a Recommended Resource and provided by EBSCOHost.

You can hover over the symbols to find the meaning of them.
Journal Finder

Getting to the Databases Page

Navigation

- Find ▾
  - Catalog
  - Databases
    - Journals
  - Articles
  - Books
  - Videos
  - Course Reserves

Research Help ▾
- Services ▾
- Collections ▾
- About ▾

Search Box

- Search More...
- Advanced Search
  - All
  - Articles
  - Books
  - Video

Journal Finder

- University of Mount Olive
- Journal Finder
- Help
- About
- Citation Styles

Enter the name of the journal:

If you are looking for a specific journal, magazine, or newspaper, use Journal Finder. It contains access to 55,640 titles. If you already have an article citation, use Article Finder.

Need help? Contact us at 919-668-7669 or library@mountolive.edu.
Journal Finder cont’d…

Journal Finder is a resource that searches all of the Journals that are accessible through Moye Library including those Journals in print and digitally accessed journals.

You do not have to search for a specific journal title. You can just search for “business” and all of the available journals with “business” in the title or alternative title will be found.
# Journal Finder – Reading the Results

**Title and Alternative Titles of Journal**

**Identification Number: ISSN number**

**Database that Holds the Journal**

**Accessible Dates of Journal for Each Database**

<table>
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<tr>
<th>Sources</th>
<th>Full-Text Begins</th>
<th>Full-Text Ends</th>
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<tr>
<td>Fbisco Business Source Complete</td>
<td>7/1/1996</td>
<td>1/31/2000</td>
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<td>ProQuest Central</td>
<td>12/1/1999</td>
<td>2/28/2000</td>
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<tr>
<td>Interlibrary Loan</td>
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The LibGuide Guides of the Moye Library Website are often navigated by a Side-Navigation menu, if there is only one page, there will be no Guide Navigation.

A LibGuide Guide consists of one to several pages relevant to the subject of the Guide.

This Guide’s name is “Find...” designed to help patrons to better find research materials.

There are three pages in this guide:
- Books
- Articles (Current Page – Gray)
- Videos
LibGuide Guide Navigation cont’d…

Guide Pages are broken up into separate blocks of information.

You can skip to a certain box by clicking on a white Box Title.
The *Find Articles* page offers a search box that is triggered only to search for articles in the Moye Library Catalog.

- There is also other database links, troubleshooting tips and links to tutorials aiding in searching databases for articles.
The *Find Books* page offers a search box that is triggered only to search for Books in the Moye Library Catalog. The search box also allows patrons to limit the search to Print Books or eBooks. There is also links for eBook databases, instructions finding Print Books in the library by the book’s Call Number and links to tutorials aiding in searching for Books.
The *Find Videos* page offers a search box that is triggered only to search for *Videos* in the Moye Library Catalog.

- There is also links for Video Databases, instructions for finding DVD and VHS by Call Number and links to tutorials aiding in searching for Videos.
• The **Course Reserves** Page is a part of the WorldCat Discovery sphere.
• **Course Reserve** books are titles that professors have put in the library for specific courses for their students to use.
• **Course Reserve** books are usually only allowed to be checked out for 2-3 hours of in-library use only, depending on the professor’s instruction.
Research Guides are guides geared towards a specific subject or specific class.
• All Research Guides include Databases, Books, Multimedia, Websites and Tutorials relative to the Guide’s subject.
Research & Citation Tools Guide

Getting to the Research & Citation Tools Guide

QuickLinks

“Citing” links to the Citing Sources & Avoiding Plagiarism page.

Research & Citation Tools gives patron the tools to be successful in their research whether it is citing a source, evaluating information, group work or creating an annotated bibliography.
The *Tutorials* guide instructs patron on using Moye Library resources including:

- Moye Library Website
- Google Scholar
- NC Live Databases
- Lexis Nexis
- EBSCOhost Databases
The Webinars guide gives information on future webinars hosted by Instruction Librarian Jackie Hill.
The *Copyright* guide gives information basic information on copyright policies related to academic use.
The "Ask A Librarian" link takes you to the Contact Us page of the About guide. This page includes:

- Email form
- Live Chat box
- 1-on-1 Reference Help link
- Staff Directory link
- Moye Library Email
- Moye Library Phone Number
1-on-1 Reference Help

Getting to the 1-on-1 Reference Help Form

Need Help

1-on-1 Reference Help Form
If Moye Library does not have access to a certain article or book that you are looking for, you can usually gain access through the Interlibrary Loan (ILL) service. The ILL guide provides information on what can be expected from using the ILL service.
The *Distance Student Services* guide supplies resources for Distance Students to get the most out of their experience with Moye Library.
The Faculty Services guide supplies resources for UMO Faculty.
The Free Will Baptist Historical Collection guide has information about the University of Mount Olive and its connection with the Free Will Baptist Church. There are also links of digitized materials and information on the physical archives at Moye Library.
The University Archives guide has information about the physical University Archives housed in Moye Library, links to digitized materials, pictures of the origins of UMO and a timeline of UMO’s history.
Jacques Hnizdovsky Collection

The Jacques Hnizdovsky Collection guide has information about the artist of the woodcuts that occupy the walls and bookshelves of Moye Library.
About: Mission/History

Getting to the About: Mission/History Page

- Find
- Research Help
- Services
- Collections
- About

Mission

Move Library exists to support the mission of the University of Mount Olive. To this end, the library seeks to provide to all University of Mount Olive students and faculty collections of materials and access to information resources in a variety of formats.

The library also seeks to provide services that enhance the academic curricula, programs and activities.

The achievement of the mission of the library is sought through the following goals:

- To acquire and maintain access to a working collection of print and electronic materials in support of the various courses and curricula, regardless of location:
  - providing a general core collection of academic materials
  - faculty and library staff working together to acquire materials in support of specific majors and developing curriculum
  - providing various formats of materials to meet the needs of all students
- To provide service to students and faculty which enhance their learning and resource needs by:
  - maintaining access to the resources through the catalog and various bibliographic databases
  - providing a staff of qualified professional and support persons
  - maintaining adequate and convenient hours of operation
  - providing bibliographic instruction to groups and individuals, through formal classes, workshops and electronic tutorials
  - establishing cooperative agreements with other libraries to augment the resources available to students
- To provide materials for leisure and personal interest enrichment
- To acquire and preserve historical materials relating to the history of the supporting denomination and its endeavors in Christian higher education and to serve as a repository for archival materials of the University itself
- To evaluate the collection and services on a regular basis to assess the strengths and weaknesses of the resources and services by:
About: Staff Directory

Getting to the About: Staff Directory Page

Navigation

- Find
- Research Help
- Services
- Collections
- About

- Mission/History
  - Staff Directory
- Policies & Services
- Hours
- Contact Us

About

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<tr>
<th>Name</th>
<th>Position</th>
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<tr>
<td>Pamela R. Wood</td>
<td>Director of Library Services</td>
<td><a href="mailto:pwood@umo.edu">pwood@umo.edu</a></td>
<td>919-658-7753</td>
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<tr>
<td>Kelsey Chandler</td>
<td>Reference/Extended Services Librarian</td>
<td><a href="mailto:kchandle@umo.edu">kchandle@umo.edu</a></td>
<td>919-658-7711</td>
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<tr>
<td>Heather Day</td>
<td>Cataloging &amp; Technical Services Librarian</td>
<td><a href="mailto:hbraswell@umo.edu">hbraswell@umo.edu</a></td>
<td>919-289-4589</td>
</tr>
<tr>
<td>Jackie Hill</td>
<td>Instruction Librarian</td>
<td><a href="mailto:jhill@umo.edu">jhill@umo.edu</a></td>
<td>919-658-4917</td>
</tr>
<tr>
<td>Gary F. Barefoot</td>
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</table>
About: Policies & Services

The *Policies & Services* page has a subpage, “Policy for Duplication Services and Usage.”
The *Hours* page shows our Current, Regular, Break and FWB Collection Hours.
From the **Contact Us** page, patrons can email us or chat with us. There are also links to the Staff Directory and 1-on-1 Reference Help form and Moye Library phone number.