Library Resources for UMO Students

MOYE LIBRARY, UNIVERSITY OF MOUNT OLIVE

Module 4.1
Advanced Searching Techniques in NC Live and WorldCatDiscovery
Research Questions?
Contact a Librarian at Moye Library

Regular Library Hours*:
M-Th 8:00am – 11:00pm
Friday 8:00am – 4:30pm
Saturday 11:00am – 3:00pm
Sunday 2:00pm – 11:00pm
*For holiday and summer hours call Moye Library or check

Social Media: facebook or Moye Library Website

Phone: 800-653-0854 or 919-658-7869
Library Email Address: library@umo.edu
Staff Email Addresses
While this tutorial focuses on the Advanced Search feature in NC Live and WorldCat Discovery (Moye Library online catalog), other databases like CINAHL and Business Source Complete have similar Advanced Search features often geared towards that database’s specific subject.
To access the Advanced Search feature, go to the NC Live homepage and click on Advanced Search below the search bar.
Search Query Help

Find the *Help* button in the upper right corner.
Clicking on Help will bring up the Search Query Help box. Find information on using Fields, Boolean Operators, Wildcard searching, etc...
Performing NC Live Advanced Search

Enter your search terms and refine your search using the fields to the left and bottom of the keyword.

- **Descriptors** (Subject, Author, Title, etc)
- **Search Term Input**
- **Add New Search Term Row**
- **Boolean operators (AND, NOT, OR)**
- **Additional Filters**
  - Content type
    - Any Type
    - Book/eBook
    - Book Chapter
    - Book Review
  - Discipline
    - Any Type
    - agriculture
    - anatomy & physiology
    - anthropology
  - Language
  - Limit to
    - Items with full text online
    - Scholarly materials, including peer-reviewed
    - Items in the library catalog
    - Open Access items only
  - Exclude from results
    - Newspaper articles
    - Book Reviews
    - Dissertations
  - Expand your results
    - Include results from outside your library's collection
Descriptors allow you to refine your search by choosing how search terms should be classified.
Descriptors Example

This Advanced Search shows the user searching for anything with “Beowulf” in the Title and the Author being “Crossley-Holland.”

This Advanced Shows the user uses the Descriptor “All Fields” to search for anything relating to “Beowulf” and “women.”
Booleans for Advanced Search

Boolean operators “AND,” “OR” and “NOT” can also be used to focus a search.
This Advanced Search takes advantage of the Boolean operators “AND” and “NOT” as well as the author field, the date range and the Limit to filters “Items with full text online” and “Scholarly materials, including peer-reviewed.”

The search is looking for full text, scholarly materials by the author “Carl Sagon” that are related to “Mars,” by NOT about “geology” that were published between the dates January 1, 1995 and December 31, 2000.
On this search results page, notice how specific the searching can be with different parameters. There are more filters, including a date range, to the left of the article titles.
Accessing WorldCat Discovery Advanced Search

Moye Library Homepage:
To access the WorldCat Discovery Advanced Search, click on “Advanced Search” under the search bar in the search box.

WorldCat Discovery Results Page:
To access the WorldCat Discovery Advanced Search, click on “Advanced Search” under the search bar.
WorldCat Discovery Advanced Search

Search Terms

Search Indexes such as Keyword, Subject, Title, Author, etc.

Booleans: AND, OR, NOT

Add Search Terms

After making Database searching changes, you must click “Save Changes” before you search.

Default Searching Databases

Database Lists divided by Subjects. These are not all of the databases for a Subject, but the most broad for said Subject.
A list of all the searchable Databases in WorldCat is under the subject heading, “All Databases.”

Note: The more databases you search at once the longer it will take to receive your results. The Advance Search will be in effect until you go back into the Advanced Search area and reset or change any of the filters.